SCORING CRITERIA FOR HOUSEHOLD HAZARDOUS WASTE GRANT PROGRAM

Cycle 26, Construction, FY 2016-17

Responses will be reviewed and scored on eligibility, construction readiness, need, accuracy, clarity, completeness, supportiveness, and reasonableness. Maximum points for each section is displayed. Minimum passing score is 35 points. Maximum score is 50 points.

GENERAL REVIEW CRITERIA (up to 45 points)	
Possible Points	Description
13	Construction Project Description
	 Describe the proposed construction project (recommend uploading site plan). Provide information on completed tasks that ensure the project is construction ready and will be completed on time (recommend uploading plans, permits, approvals, conditions, etc.). Describe the remaining tasks needed for construction to start, if awarded. Describe the active involvement of cooperating and participating governmental agencies, businesses, and organizations assisting to complete the proposed project.
10	Need
	 Describe the existing Household Hazardous Waste (HHW) program and the program history. Include materials currently accepted, operating days, program strengths and weaknesses. Describe the program's gaps and barriers that explain why the construction project is needed. Describe and quantify the project goals and objectives, how it will address the program gaps and barriers, and the intended effectiveness. Include the current volumes collected and number of households served (recommend uploading map of service area). Explain the project rationale compared to alternative approaches and previous efforts to address your HHW needs. List and describe your past HHW grant funded projects and why there is a need for additional grant funding.

12 Work Plan

- Clearly and concisely list the proposed grant funded activities, milestones, steps and tasks in a logical timeframe and chronological order that are necessary to implement and achieve the goals/objectives of your project within the grant term.
- Identify the measurable targets that must be met to complete your project within the grant timeline, with specific dates for each target.
- Describe the evaluation component(s) that measures success of the project, determines whether the goals/objectives were accomplished, have built-in measurable milestones in the timeline, and completes the evaluation before the grant term expires.
- Describe staff resources, expertise, and experience that will contribute to the success of this project.

10 Budget

- Describe and quantify the source and amount of local, state, and federal funds, loans, other grants, and all other funding necessary to complete the proposed project (if applicable).
- Describe and quantify expenditures already incurred to initiate work on project, such as engineering, site preparation, infrastructure, utility hookups, permitting and environmental review.
- Identify and support the major budget cost elements, itemizing into categories that are consistent with the activities included in the Work Plan. Upload backup documentation including quotes, estimates, and equipment details.
- Demonstrate how operation and maintenance costs of the project will be sustained beyond the term of the grant. Describe ongoing funding sources, if any.

45 TOTAL POSSIBLE GENERAL REVIEW CRITERIA POINTS

Bonus Points (up to 5 points)

- Applicant was not awarded a HHW construction/expansion grant during the FY 2013–14 (cycle 21) or FY 2015–16 (cycle 24) grant cycles.
- This is a construction project that establishes a new or expanded HHW facility for a:
 - Rural area (county having a population of 200,000 or less).
 - Small city (population of less than 35,000).
 - Regional Jurisdiction (joint proposal from two or more eligible applicants).

5 TOTAL POSSIBLE BONUS POINTS

TOTAL POSSIBLE SCORE (Total of General Review Criteria plus Bonus Points)

2 of 2